



TERMS OF REFERENCE FOR NATIONAL CONSULTANCY

<p>Title: Recruitment of a Population Dynamics National Consultant to form part of the UNFPA Technical Team in the Preparation of Liberia next Development Planning Cycle</p>	
<p>Hiring office</p>	<p>UNFPA Liberia Country Office</p>
<p>Purpose of Consultancy</p>	<p>The government has outlined a multi-layer planning structure for the development of the new national development plan that includes at the apex the Steering Committee, Planning Team, Inter-sectoral Team and a Team of Expert Writers and Advisory Team. It is foreseen that government, civil society, private sector, and representatives from international development partners are expected to play various roles on the teams.</p>
<p>Background</p>	<p>Liberia national development plan, the Pro-poor Agenda for Prosperity and Development (PAPD) expired in December 2023 coinciding with the installation of a new administration in January 2024 that has set out to develop the next generation of a five- year development planning cycle. The new government acknowledges the existence and relevance of a broad national vision document developed in 2012 ‘Liberia Rising 2030’ which sets out an ambitious target to transform Liberia into a middle-income country by 2030.</p> <p>Liberia faces stark development challenges in a wide range of indicators including infrastructure, access to quality services and poverty prevalence. For example, Liberia has a maternal mortality ratio (742/100,00 livebirths) higher than the sub-Saharan Africa average and is part of the 10 countries with the highest maternal mortality ratio globally. It is in this context that Liberia has submitted its report to the ICPD30 review in 2023 with important recommendations for advancing gender equality and the realization of sexual and reproductive health and rights for all.</p> <p>In 2023 Liberia released the final report of the national population and housing census conducted in 2022. The final census report provides demographic data from which current and future population data trend, poverty indices can be useful for the development planning processes.</p>
<p>Objective of the consultancy:</p>	<p>The overarching objectives of the NDP process is summarized as follow:</p> <ol style="list-style-type: none"> 1. Deliver to the Liberian people a new costed national development plan which will guide government policy for the next five years. 2. Deliver to the Liberian people a set of new County Development Agenda (CDA) replacing the previous ones. 3. Deliver to the Liberian people a complete costed public sector investment program document. 4. Outline results to which the various development sectors might contribute. 5. Coordinate the harmonization of the different level of sector plans – alignment and consistency.

	<ol style="list-style-type: none"> 6. To provide a national strategic direction of the country's development in the medium term 7. To provide a clear outline of the priorities of the government at both national and sub-national levels.
<p>Scope of work Description of services, activities or outputs:</p>	<p>The consultant will form part of the UNFPA Technical Team assigned to support the Ministry of Finance and Development Planning as an integral member of the Planning and Inter-Sectoral and Technical writing Teams for the National Development Plan and undertake the following activities:</p> <ol style="list-style-type: none"> 1. Lead the technical writings of background papers in thematic areas relevant to population dynamics, gender, SRHR including maternal health and how they contribute to the government development agenda. 2. Compile the relevant population and development related data for the country both at macro and sector specific levels (including information on population size, trend, age and sex structure, rural urban and other spatial geographical regions distribution, estimates of fertility, mortality and migration rates, etc.) and ensure their full consideration in the national development planning process 3. Support the sequencing of the various processes in the development of the national development plan for seamless coordination of relevant inputs from various development actors. 4. Contribute to the development of the relevant tools for the district and county level consultations to support greater representation, inclusion, and participation of relevant stakeholders to assure that the perspectives of women and girls, and various other groups' voices are reflected. 5. Support the facilitation of selected districts and county level consultations. 6. Support the training of identified facilitators of the district and county consultations and develop tools for the systematic documentation of the outcome of the district and county consultations. 7. Contribute to strong SRHR, population gender equality perspectives in the analysis of development trends and planning priorities. 8. Support integration of maternal health, sexual and reproductive health, and rights and GBV in the planning priorities and the final development frameworks (NDP and NDAs). 9. Contribute to relevant technical meetings of the Planning, Inter-Sectoral and Writing Teams
Duration and working schedule:	<ul style="list-style-type: none"> • The consultant will work for a total period of 60 days
Place where services are to be delivered:	The consultant will be based in Monrovia and may be required to travel to the field as requested by the necessity of data collection, and national consultation/dialogues as well as the validation process.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ul style="list-style-type: none"> • Analyze data • Develop technical report. • Conduct the presentation of findings in a technical workshop for discussion and inputs.

<p>Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.)</p>	<p>Payment schedule as per deliverables.</p> <ul style="list-style-type: none"> - Background paper on the linkages between population dynamics, gender, SRHR including maternal health and their contribution in the ARREST pillars. - Data collection tools (questionnaires, checklists, key information and FGD guides) and stakeholder Consultation reports that reflect the Population Dynamics and integrated SRHR. - NDP analytical framework developed inclusive of Population issues and SRHR priorities. - Writing of assigned chapters of the National Development Plan <p>All deliverables will be in electronic editable version.</p>
<p>Monitoring and progress control, including reporting requirements, periodicity format and deadline:</p>	<p>The consultant will have weekly meetings with UNFPA to monitor progress and also report on regular basis to the national development planning structure at the MFDP. The deliverable will be according to the roadmap jointly agreed between the government and partners.</p>
<p>Supervisory arrangements</p>	<p>The consultant will work under the direct supervision of the UNFPA Deputy Representative and work closely with the Ministry of Finance and Development Planning and the relevant UNFPA staff members.,</p>
<p>Required expertise, qualifications and competence, including language requirements:</p>	<ul style="list-style-type: none"> • An advanced degree (Post-graduate University Degree or equivalent level, preferably Ph. D.) in one of the following fields: Demography, economics or related Social Sciences, Social Policy, Development Planning Public health, or other related relevant expertise, with a minimum 10 years of increasingly responsible professional experience in population, demography, social policy, or related research. • Solid knowledge of population dynamics and competence working with gender equality and SRHR. • Demonstrated experience in strategic planning, including knowledge of working with national planning frameworks. • Strong knowledge of how to integrate global and regional commitments into national planning frameworks. • Experience working with a multidisciplinary team of experts and experience working with national governments, the UN, is essential. • Ability to generate consensus through facilitating engagements with stakeholders from different background and diverse opinions • Strong analytical skills and sound judgment; self-driven with ability to deliver on tasks with minimal supervision. • Excellent report writing, analytical and communication skills.
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>The Consultant will receive relevant support with some background documents that may be available within UNFPA.</p> <ul style="list-style-type: none"> • The Consultant will be required to provide his/her own office equipment including laptop computer. UNFPA will provide access to internet services while in the office.

Other relevant information or special conditions, if any	All the deliverables must be completed and submitted by the end of the consultancy period.
Other considerations	N/A

Signature of Requesting Officer in Hiring Office:

Date:

Local Consultancy for Liberians:

Please note this post is a National Post and applicants of either sex are encouraged to apply. Preference will be given to equally qualified women candidates. UNFPA does not charge any application, processing, training, interviewing, testing or other fee in condition with the application or recruitment process. Please submit all fraudulent notices, letter or offers to the UNFPA fraud hotline at: <http://www.unfpa.org/help/hotline.cfm>

Candidates should submit their applications indicating post, attach an updated **CV**, OR a completed **United Nations Personnel History Form (From P.11)** obtainable from the UNFPA website at www.unfpa.org.

ALL APPLICATIONS, WITH RELEVANT ATTACHMENTS, SHOULD BE EMAILED TO: neblett@unfpa.org, with a copy to: gaye@unfpa.org. Deadline for submission of application is 21 June 2024.

The last date to receive applications will be **08 July 2024**. UNFPA will only respond to applicants who will meet the stated job requirements will be contacted.